

#### DECEMBER 2019 - REPRISE: COST, QUALITY, SCHEDULE

In this summer's newsletter, I wrote about the three-legged stool of cost, quality, schedule. All three legs are vitally important to the success of every project and must be balanced to operate effectively.

**COST.** We must always consider cost in the decisions we make. What is the consequence of the decision to be made? Please understand, I'm not talking about always "going cheap." To the contrary! Consider the **best value** for the resources you pull from company coffers and spend those resources wisely and for the greatest benefit of the company. Our capacity to take on work (and provide the bonding to guaranty it) is based on the working capital of the company. When resources (like cash) is wasted, it reduces the company's overall capacity to do work. Please keep a cost-conscious attitude in the decisions you make for the company.

SCHEDULE. It is critical we hit the milestones in the project schedule despite the challenges that come up. As a company, our reputation is that we do what it takes to hit our dates and we always open our projects on time. Such a reputation is key to winning future work from our big clients. Thank you for making it happen on our jobs time and time again!

QUALITY. Let's dive a little deeper into the leg of quality. Just what is quality? When you stop and think about it, quality itself is hard to define precisely and it may be different for different people. I learned a simple definition I want to share: Quality is meeting or exceeding your customer's expectations. This means you need to know (I) who your "customer" is and (2) what are their expectations. We each have different kinds of customers, but they all use our "output" in some way. Your immediate customer may be the next trade to build upon or use your work product. In some ways your customer may be your superintendent or project manager. And in the end, we all have the building owner and end user as our customer. Ask yourself, "What does your customer want, what do they value, and can you make that happen for them (at a reasonable cost)?" Being aware of your customer's needs and striving to exceed those expectations is the basis for high quality. Let's each strive to work productively and make sure we have a <u>reputation of quality</u> (including quality of schedule and quality of workmanship) with our customers. And that's part of what I always thank you for: being productive, working safe, and working smart!



Hogan has until January 31, 2020, to issue W-2s for 2019, but since we're Hogan, we will likely beat that schedule. W-2s will be mailed to the address we have on file, so please make sure your address is current.

To update your address:

- I. Go to www.hoganconstruction.com.
- 2. Click on hh<sup>2</sup> at the bottom right of the page.
- 3. Add your username and password.
- 4. Click on the "Human Resources My Records".
- 5. Click on "Change Request" along the top and update your information.



In the third-quarter newsletter, we announced the "Hibernation competition." The competition went from November 3, 2019, to November 23, 2019. The goal was to obtain an average of eight hours of sleep per week for all three weeks.

And the winners are ...

1st place:	Keri Dean
2nd place:	Ben Dean
3rd place:	Tracy Heun

## HOGAN STEEL Fabrication team



L TO R: GARRETT FRESH, TYLER OLIVER (MANAGER), COLBY "TWAN" CALDWELL, KADE CALDWELL, TANNER ROSS (FRONT), MICHAEL DAVIS, JUSTIN WALTERS, TIM ELLIS

Unlike some of our competitors, Hogan has a large workforce of skilled and continuously trained workers who perform critical construction tasks. Hogan's "self-performing" work crews mean:

- Greater control over costs
- Increased capacity to meet the schedule by not having to depend on subcontractors balancing workloads across several projects and construction firms
- The ability to step in and help out under-performing subcontractors so the project stays on schedule

 A better ability to solve problems both in pre-construction and construction.

Structural Steel

Hardware, and

Finish Carpentry

Installations

Fabrication

Erection

Doors,

Frames

Specialty

Our crews cover these critical construction skill sets:

- Survey
- Layout
- Site Preparation
   Structural Steel
- Selective Demolition
- Site Utilities
- Earthwork
- All Concrete Work
- All Rough Carpentry

Shown above is our Steel Fabrication Crew—capable of creating large beams and columns, complex shaped-steel members, and pretty much anything metal a job may require—helping us keep jobs on schedule and within budget.





Congratulations to our employees who graduated the apprenticeship program on Wednesday, December 4, 2019 (L-R):

- Oscar Sanchez
- (Cris Hogan, President)
- Michael Johnson
- Brandon Wright
- Ryder Reynolds

 (Mark DePriest, Instructor & Hogan Superintendent)

- Trevor Newman
  - Irvin Valdovinos

  - Jose Delgado

Hogan & Associates Construction is committed to the success of its apprentices-demonstrated over the past years by the company's active and personal involvement with each individual apprentice. Hogan believes if we provide excellence in training as well as growth opportunities, the apprentices will return the excellence through high production and skilled workmanship.

If you are interested in joining Hogan's apprenticeship program, or just want to know a little more about it, contact Jared Morgan.

## Social Media

We know almost all of our potential clients by name and handshake—because they are also our previous and current clients. So if we know our clients so well, and they know us in turn, why bother with social media? Two good reasons are:

I. BRANDING We want to reinforce what we hope is their good opinion of us. To that end, much of our social media content covers our community support: district and school events we sponsor and our charity events. Social media gives us free channels for our

clients to know we care about them and our greater community.

2. **RECRUITING** Most of the people looking for a career in construction are of the generations that frequent social media. When we post of an award, describe our apprenticeship program, or show how—in so many important ways—this is a satisfying place to work, we let these social media followers know they'd enjoy being a part of our great company.

Check us out (and be sure to "like" us)!





We are pleased to recognize the following jobsite and crew Superintendents as

#### SAFETY SUPERINTENDENTS OF THE YEAR.

Each will receive a handsome plaque and an even more attractive \$100. Well done and thank you for your part in making Hogan a safe place to work!

- Travis Barnes
  - Ryan Miller **Bob Bennion** 
    - Bret Morgan
- Chad Cloward Kellie Muñoz
- Mark DePriest Tyler Oliver
- Kelly Hall
- Ethan Hirsbrunner
- Marc Johnson
- Cameron Kroeger
- Derrick Wade Scott White

Steve Spencer

Chase Strong

Trent Sweeten

To qualify as "Safety Superintendent of the Year," our jobsite and crew Superintendents have to do the following for all four quarters of the year:

#### JOBSITE SUPERINTENDENTS

- Weekly toolbox safety meetings
- Weekly subcontractor safety meetings
- Weekly site inspections
- Daily logs

#### **CREW SUPERINTENDENTS**

- Earthwork, footing and wall, steel fabrication, yard, flatwork, and survey crews:
  - Weekly toolbox safety meetings
- Steel erection crew:
  - Weekly toolbox safety meetings
  - Daily production and safety meetings

#### 75 YEARS OF SAFETY

The year 2020 marks 75 years we have been in business. To celebrate, we have updated the look of our hi-viz shirts and



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Hogan is again organizing a company-wide food drive to help families in need. Food collected will go to Greenwood and Central Elementary Schools in the Alpine School District, both classified as Title I schools by the US Department of Education. The food will directly benefit the children attending those schools.

Between now and the end of the year, we encourage our employees and subcontractors to donate non-perishable, commercially prepared food in support of this good cause. Bring the food to your jobsite trailer or to the office in Centerville. We will collect the donated goods on Thursday, January 2, 2020, and deliver it to the schools.

In recognition of everyone's generosity and support of this food drive, as well as all your hard work and dedication, we will end the work day at Noon on Christmas Eve and remained closed on Christmas Day. Employees will receive paid time off of 3 hours for Christmas Eve and 8 hours for Christmas Day.

At the discretion of the Project Manager and Superintendent on each project, if employees need to work those hours in order to meet the needs of the project, we will add the additional hours to the employees' timecard.



# SPOTLIGHTS

#### SPRING CANYON MIDDLE SCHOOL

Dave Andersen, Project Director Ross Cox, Pre-construction Manager Michelle Faulk, Project Engineer George Dickson, Superintendent Jennifer Wilhelm, Project Assistant Completion: June 2021 Architect: мнтN Architects Budget: ~\$40M



#### ROY JUNIOR HIGH SCHOOL REBUILD

Dave Andersen, Project Director Ross Cox, Pre-construction Manager Rob Birch, Project Manager Michelle Faulk, Project Engineer Bret Morgan, Superintendent Jennifer Wilhelm, Project Assistant Completion: June 2021 Architect: Design West Budget: \$40M

The image to the right shows the complex stair-commons seating created by Aaron Gurney and Travis Morgan. Hand-crafting the forms for the two sets of levels is a feat of skill and experience. Well done!

#### IMPORTANT CALENDAR DATES

- Food drive ends: December 31, 2019
- W-2s due by: January 31, 2020
- InfinityHR Open Enrollment mailing: February 3, 2020
- Health Assessments: March 16-20, 2020
- 2Q Health Promotion begins: April 1, 2020





# NPORTANT 2020 BENEFIT STUFF

### 401(K) CONTRIBUTION FOR 2020

The amount you can contribute to your 401(k) plan goes up from \$19,000 in 2019, to \$19,500 in 2020. The 401(k) catch-up contribution limit—if you're 50 or older in 2020—will be \$6,500, up from \$6,000.

If you are interested in adjusting your 401(k) contribution, do the following:

- I. Go to www.netbenefits.com
- 2. Add your username and password. If you are new to the site, click on "Register as a new user."
- 3. Click on "View Summary."
- 4. Click on "Contributions."

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\$10,000

- 5. Click on "Contribution Amount."
- 6. Add your desired election then click on "Change contribution amount."

#### FLEXIBLE SPENDING ACCOUNTS (FSAs)

For 2020, employees can contribute \$2,750 to health FSAs, up from the 2019 limit of \$2,700.

#### DEPENDENT CARE FSAs

A dependent care FSA is a pretax benefit account used to pay for dependent care services such as daycare, preschool, summer camps, and non-employersponsored before- or after-school programs. Funds may be used for expenses relating to children under the age of 13 or incapable of self-care who live with the account holder more than half the year.

The dependent care FSA maximum, which is set by statute and is not subject to inflation-related adjustments, is \$5,000 per year for individuals or married couples filing jointly, or \$2,500 for a married person filing separately. Married couples have a combined \$5,000 limit, even if each has access to a separate dependent care FSA through his or her employer.



#### HEALTH ASSESSMENTS

The health assessments for 2020 have been scheduled! You will *not* need to fast; Orriant will adjust the test if you are not fasting. You can do the assessment at the following locations:

- SYRACUSE COMMUNITY CENTER: 1979 West 1900 South, Syracuse
  - Monday, March 16, 2-7pm
- HOGAN'S CENTERVILLE OFFICE: 940 North 1250 West, Centerville
  - Tuesday, March 17, 2-7pm
  - Wednesday, March 18, 2-7pm
- ORRIANT'S OFFICE: 9980 South 300 West, Sandy Suite 100
  - Thursday, March 19, 2-7pm
- DBI'S CLEARFIELD OFFICE: 938 University Park Boulevard Clearfield, Suite 200
  - Friday, March 20, 2-7pm

To sign up for these locations, do the following:

- I. Go to www.orriant.com
- 2. Add your username and password at the top of the page, then click "login."
- 3. In your wellness dashboard, click on "assessment" and schedule the health assessment that works best for you and your spouse.



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#### THE HEALTH STANDARD

As many of you know, based on the results of your health assessment, you either meet the standard below or you do not. If you do not meet the standard, you are assigned a coach.

HOGAN HEALTH STANDARD					
CATEGORY	STANDARD				
Tobacco	No use				
Cholesterol Ratio	<6:1				
Blood Glucose	<140 mg/DI				
Blood Pressure					
Systolic	<132				
Diastolic	<84				
BMI	<27.5				
or Body Fat Percentage	Male	Female			
Age 17-39	<21%	<29%			
Age 40-55	<24%	<31%			
Age 56+	<26%	<32%			
Age 17-39 Age 40-55	<21% <24%	<29% <31%			

#### INDEPENDENT HEALTH ASSESSMENT

If you cannot make one of the scheduled Orriant assessments, you may either:

1. Use Labcorp, following the instructions on their form (pages 11-12),

or

2. Complete a health assessment by visiting a certified health professional, and completing an "Independent Assessment Form" (pages 9-10).

To do number two (health professional), do the following:

- 1. Go to www.aetna.com to find a contracting Primary Care Physician (PCP).
- 2. Click "Login" at the top-right, then click "Login" (again) or if you don't have an account, "First-time users."
- 3. Click "Find Care & Pricing" at the top, then on "Primary Care Physicians."
- 4. At this point, you will be able to see all the PCPs contracting with Aetna near the designated city at the top of the list. (Change the city if needed.)
- 5. Make an appointment with a PCP, take the attached "Independent Health Assessment" form with you, and have the doctor complete it. You should only be responsible for a \$15 co-pay. Pay for the visit and give the receipt to Jared Morgan or Laurie Orchard to be reimbursed for the visit.
- 6. Once finished, mail or fax the completed form to Orriant:
  - Orriant, 9980 South 300 West Suite 100, Sandy, Utah 84070
    - Email: info@orriant.com

• Fax: 801-574-2340

#### 2020 CHALLENGES

- QI None in QI (The snapshot and health assessment will count for the 30 points.)
- Q2 "Step into Spring."
- Q3 "Summer Sweat-a-thon."
- Q4 "Hibernation Hours of Sleep."

#### 2020 SUPERHERO REWARDS

Starting April I, 2020, log as many HEALTH PROMOTION points as you can in your Orriant/Wellness.com account by the end of each quarter for a chance to win:

\$100 – Highest Point Earner

A reward will be given to one participant from Hogan each quarter.



### OPEN ENROLLMENT FOR MEDICAL AND DENTAL

It is time again for our open enrollment for our healthcare plans.

Hogan pays 80% of the medical premium for the employee and family on our standard plan. There is an additional monthly premium for those who choose to participate in the buy-up plan. If you and your partner choose to participate in the wellness program, Hogan will pay 100% of the medical premium. Our medical plans are with Aetna Health Plans.

In addition, it is time for open enrollment with our dental plan. The cost to participate in the dental plan is shown below. Our dental plan is with EMI Health (Educator's Mutual).

If you need to make changes to your medical or dental plans, you will make those changes through InfinityHR. On Monday, February 3, 2020, you will receive an email from InfinityHR with instructions. When you receive the email, do the following.

- I. If you are a first time user, click on "First Time User" and create your login. If you forgot your USER ID or password, click on "Forgot / Reset User ID or Password."
- 2. Click on the "Events available" drop down menu and click on "Open enrollment" and click on "Begin event." At this point, you will be able to make changes to your medical and dental plans.

THIS IS YOUR ONLY OPPORTUNITY IN 2020 TO ADD DEPENDENTS TO YOUR MEDICAL OR DENTAL PLAN, SWITCH FROM THE STANDARD MEDICAL PLAN TO THE BUY-UP PLAN, OR ENROLL IN DENTAL OR MEDICAL IF YOU ARE NOT CURRENTLY PAR-TICIPATING.



AETN	NA STANDARD P	'LAN
	WELLNESS PROGRAM PARTICIPANTS	NON- PARTICIPANTS
SINGLE	\$0	\$101.34
TWO-PERSON	\$0	\$212.82
FAMILY	\$0	\$330.38

AE	TNA BUY-UP PL	AN
	WELLNESS PROGRAM PARTICIPANTS	NON- PARTICIPANTS
SINGLE	\$59.39	\$121.74
TWO-PERSON	\$124.14	\$255.66
FAMILY	\$175.81	\$396.88

EMI HEALTH	DENTAL PLAN
SINGLE	-
TWO-PERSON	\$40.50
FAMILY	\$70.00



### HOGAN

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INDEPENDENT HEALTH ASSESSMENT

To enroll in your company's wellness program, please complete the three steps below to remain eligible for the wellness incentive. If you have any questions about participating, contact Orriant at (888) 346-0990.

#### COMPLETE A HEALTH ASSESSMENT STEP

Have a verifiable health professional complete page 2 of this form. All information is required to enroll for the wellness incentive. Keep page 1 for program info.

Your insurance eligibility date:

MM/DD/YYYY

Assessment results must be dated no earlier than **45 DAYS PRIOR TO INSURANCE ELIGIBILITY** DATE

Forms must be received within

#### **30 DAYS OF INSURANCE ELIGIBILITY DATE**

Please mail or fax completed form (page 2 only) to:

- 🖾 Orriant, 9980 S 300 W, Suite 100 Sandy, UT 84070
- Email: info@orriant.com
- 🗊 Fax: (801) 574-2340

**CONTACT ORRIANT** 

Contact the Orriant Support Team at (888) 346-0990 to confirm your form was received.

You will be provided information regarding program requirements to maintain your incentive (see section to right), as well as your username and password. These requirements will be determined by your results.

Username:

STEP

Password:

Have

questions? MyOrriant.com info@orriant.com PHONE 888-346-0990 FAX 801-574-2340

**ADDRESS** Orriant 9980 S 300 W, Ste. 100 Sandy, UT 84070

HOURS (MOUNTAIN TIME) Mon-Thu, 6 am – 7 pm Fri, 6 am – 5:30 pm

#### MAINTAIN YOUR INCENTIVE STEP\_



Orriant Snapshot

1.Log in to www.MyOrriant.com & click Orriant Snapshot.

2. Follow prompts, then click FINISH when done.

#### **COMPLETE SNAPSHOT WITHIN 30 DAYS** OF INSURANCE ELIGIBILITY DATE



YOUR COACH:

888-346-0990 ext. You are responsible for contacting your coach.

#### O HEALTH PLAN: 1st coach contact via telephone

PT MT AM Date: \_\_\_\_\_ Time: \_\_\_\_\_ PM CT ET

#### **HEALTH PLAN DUE WITHIN 30 DAYS OF INSURANCE ELIGIBILITY DATE**

Develop a personalized compliance plan with coach, in which the participant will complete to maintain compliance.



#### HEALTH PROMOTION ACTIVITY:

- O Q1: January 1 March 31
- O Q2: April 1 June 30
- O Q3: July 1 September 30
- O Q4: October 1 December 31



#### COMPLETE 30 POINTS OF ELIGIBLE

**ACTIVITY** PER quarter to maintain your incentive

Log in to www.MyOrriant.com, then click Health Promotion to see eligible activities.

# orriant Independent Health Assessment Form



This section to be completed by the wellness participant/patient. Please print clearly. I am the EMPLOYEE SPOUSE OF EMPLOYEE (check one)

Your Name:		Spouse Name:					
Address:		City:	Sta	ite:	Zip	D:	
Email:		Birth Date:					
Phone: ()		HOME WORK C				۲	/
	Fasting is IOT required for our assessment	⊖≞ than 45 and rece	nent results m days prior to eived within 30 RE OR AFTER THESE (	insurar 0 days d	nce e after.	ligibility da	ier Ite
ASSESSMENT RESULTS This section for health professional	use only.	HEALTH PROFES			N		
Screen Date:	/	Print Name:					
Tobacco Use: <i>(circle one)</i> Has patient used tobacco in any form, within the last 90 days?	Y N	Sign: Facility Name:			_ Dat	te: <u>/ /</u>	
Is patient pregnant?	Y N	Facility City, State			,		
Total Cholesterol:	mg/dL						
HDL:	mg/dL		HO				
LDL:	mg/dL		HO	<u> </u>			
Triglycerides:	mg/dL	& A	SSOCIATES (	CONST	RUC'	TION	
Cholesterol Ratio:			HEALTH ST		)		
Blood Glucose:	mg/dL	This section to be	e completed by Orria	nt upon rec	eipt of	assessment resul	lts.
Blood Pressure	mmHg		Health Standard Values	"At risk" c <b>Yes</b>	ompared <b>No</b>	d to standard?	
Height:	in.	Tobacco	None	0	0	Biometric score	
Weight:	lbs.	Chol Ratio Glucose	<6:1 <140	0	0	must be below Health Standar	rd.
Body Mass Index:		BP Systolic	<132	ŏ	Õ	Those with score exactly on or	
Body Fat %:	%	BP Diastolic Body Comp	<84	0 0 0		above will engo in health coachi	
<u>All</u> information must be filled in be Incomplete forms will not be accept completed form to:	oted. Please mail or fax	BMI or Body Fat % Male Female	<27.5 <22 <29	0	-	BMI <u>or</u> body fa must meet the Health Standa to be consider not "at risk"	ə ırd red
<ul> <li>Orriant, 9980 S 300 W, Ste</li> <li>Email: info@orriant.com</li> <li>Fax: (801) 574-2340</li> </ul>	e. 100, Sandy, UT 84070	Participant status	)GW2				

# **LABCORP:** Steps



Go to www.labcorp.com

On the main landing page, "Labs & Appointments", enter your address or zip code and select "Employee

IMPORTANT: You must select lab type: "Employee Wellness"



Wellness with Body Measurement".

Select your desired location. On the next page you can either schedule online or call the location to schedule an appointment. For employee wellness screenings, it is recommended that you schedule an appointment. If you are scheduling online, follow the prompts to finalize your appointment.



Fill out the attached LabCorp order form. You do not need to fill in your insurance information as this test will be billed to Orriant. Find the doctor that has your state listed and circle. (For example, if you live in Texas you would circle)



Take your LabCorp order form to your appointment. All results will be sent directly to Orriant within 3-5 business days. Orriant will be reaching out to you to review your program requirements.

If you have not heard from Orriant within 7 days, please reach out to confirm that Orriant has received your results. Please also make sure that your contact information is up to date in your Orriant account.



To find the nearest patient service center, visit www. labcorp.com or call 888-	Hogan Constructio LABCORP WELLNESS 9980 South 300 West, S SANDY UT 8- (888) 346-0990	VERIFIED	Call Mail	Clast Marclast Rights Addies	PionePS CBy, But	a,Zip	0703.21
CHECK ONE: 03 [X] ACCOUNT BILL	***ENTER ONLY THE LABCORP ACCOUN Patient'sLegalName (Last, First, MI)	E ACCOUNT NU T NUMBER: 4	MBER CIR 3000195 Sex Date of	Birth Collection 1	Time Fasting Collecti ∧v ∐Yes № DA		Urinehrstvol
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JOHN DONALD (MA,	Physician's Name (Last, First)	Physician/Authoriz X		Patient's Address		Phone	
NY, RI)	Diagnosis/Signs/Symptoms in ICD-CM f			City		State	Z) P
	Hignest Specificity P		-	Name of Policy Holder	(if different from patient)		$\rightarrow$
1023087293-	PRIMARY BILLING PARTY	SECONDARY BILLING	A PARTY	Address of Policy Hold	er		APT #
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1760433098-HAYES,	Insurance Address	Insurance Address	X	's Signature			Data
WILLIAM BRENDAN	Name of Insured Person	Name of Insured Person		EDICARE ADVANCE	BENEFICIARY NOTICE	OF NONCO	VERAGE (ABN)
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